



Stirling Highland Games Overview



Thank you for your interest in being part of the Stirling Highland Games 2020 event.

The 2019 event attracted almost 5500 visitors over the whole event, and we plan to continue attracting even more at the 2020 highland games by offering visitors a great cultural experience in the heart of Scotland.

Location: Stirling Sports Village, Borrowmeadow Farm Road, Stirling, FK7 7UJ

Date: Saturday 15th August 10:30 to 17:00 (proposed timings)

Stirling Highland Games | 10:30 to 17:00

Arts & Crafts Market | 10:30 to 17:00

Activities Challenges | 10:30 to 17:00

Food & Drink experience | 10:30 to 17:00

Heritage Tours | 12:30 to 17:00

Creative Arts | 10:30 to 17:00

Being part of the event offering, you will play a key part in providing a worthwhile experience for visitors. Many of them are from throughout the UK and overseas so they will be interested in engaging with you. Showcasing what you have to offer will benefit everyone involved.

Successful Performers we agree to be included in our Creative Arts schedule will be allocated a mutually agreed set time. Please bear in mind that we are a family friendly festival so if your performance does not fit within this then you will not be successful with your application.

Traders will be allocated space within their respective areas, designed to maximise customer dwell time and encourage visitor engagement. We are seeking to appoint a diverse range of traders to showcase the widest possible choice to our visitors.

We especially want to hear from traders if you can tell our visitors about how you source, make and produce the products you have to offer. We will be selecting our traders based on



quality and experience to ensure our visitors take home the best quality and variety of Scottish product.

Allocations of trade space in previous years will not influence the decision of the Board.

Until payment in full is received no trade space will be confirmed.

Traders products should be available to purchase via cash, with traders encouraged to offer card provision too (please note Wi-Fi connection is not available).

On successful receipt of your application, you will be notified by Ceangail CIC within 14 days about trading at Stirling Highland Games 2020

– Relevant Paperwork will be requested and you will be invoiced by Ceangail CIC for payment due in 14 days [or less if nearer the deadline] to secure your trade space at Stirling Highland Games 2020.

– **All paperwork** to be submitted before 29th May 2020 so it can be presented to Stirling Council.

The Ceangail CIC Board reserves the right to select or reject any application at their discretion.

Thank you for your interest in being part of our community event. Please refer to our T&Cs following completion of the online application. If you wish to post information, please send to the office address on the footer.



Traders Applications for the following categories are welcomed:

Stand Alone aesthetically appealing **Artisan Mobile Hot Food Trader unit (5 available)**

We invite submissions from quality hot food service providers / producers who offer a specialist hot food provision. Please note this is a single track in and out so manoeuvring is limited but you will be guided in if necessary. There is no space for additional vehicles on site.

Stand Alone aesthetically appealing **Mobile Hot Drinks Trader unit (2 available)**

We invite submissions from hot drinks unit service providers who offer a specialist coffee / tea provision. Please note this is a single track in and out so manoeuvring is limited but you will be guided in if necessary. There is no space for additional vehicles on site.

Stand Alone aesthetically appealing **Mobile Ice Cream Trader Unit (1 available)**

We invite submissions from a Scottish based ice cream vendor who offers a range of specialist ice cream options. You will be located at the edge of the highland games field next to the tree line.

Specialist **Food & Drink Producers for Food & Drink experience (20 available)**

We invite submissions from food & drinks producers around Scotland who can offer a take home Scottish product. Sampling is permitted to encourage sale of product. Your 3m x 3m trade space will be within our covered Food & drink area. Tables, chairs and a 1 x 16amp socket can be provided if booked in advance.

Specialist **Craft Drink Producers for Food & Drink experience (4 available)**

We invite submissions from drinks producers around Scotland who offer a specialist craft beer / spirit provision as a bar service. Your 6m x 3m trade space will be within our covered Food & Drink area. Tables, chairs and a 1 x 16amp socket can be provided if booked in advance.

Specialist **Outdoor Catering Provider (1 available)**

We invite submissions from a local outdoor catering provider who can deliver a creative finger food style menu for our Chieftains Gathering Marquee which plays host to Games Chieftains, Sponsors and invited guests. You will be based within a small servery area at the side of the marquee which overlooks the highland games field.

Specialist **Market Traders including Arts | Crafts | Business (20 available)**

We invite submissions from business traders who can offer a quality product that will enhance visitor experience at the event. Your 3m x 3m trade space will be within our outside market trader's area. Tables, chairs and a 1 x 16amp socket can be provided if booked in advance.



Terms & Conditions for Traders Space Applications

1. In these Terms and Conditions, Trader, Exhibitor, artist, performer includes any person, group, firm, company or organisation to whom an application space or time has been allocated. The term “Organiser” refers to Ceangail CIC event organiser. The terms “Highland Games” and “Creative Arts” and “Food & Drink experience” refer to the event, Stirling Highland Games. The term “Site” refers to the hired event Site and outlined surrounding space at Stirling Sports Village, Stirling.

2. Open ground space will be reserved for Trade Space Providers who have received official notification from the organiser. The organiser reserves the right to refuse a Trade Space Provider set up to trade if they deem a product unworthy or if a Trade Space Providers space has not been paid for in full before the agreed time.

3. All Trade Space Providers acknowledge they have the proper infrastructure to be able to deliver their suggested offering in their application form.

4. All Trade Space Providers fees must be paid for in full within 14 days of invoice. A refund will only be given if the organiser is deemed to be at fault.

5. All approved Trade Space Providers must set up on Friday 14th August or if agreed with the organiser, between 07:00 and 09:00 on Saturday 15th August. This is due to on site Health & Safety.

6. In the interests of public safety, no Trade Space Providers may move any vehicle and/or trailer between 09:30 and 17:00 unless explicit and prior permission has been authorised.

7. There is no space available for vehicles to sit next to the Traders space.

8. Approved Trade Space Providers have a limit of 2 Adult entry tickets included with the Traders Application fees for individuals solely managing the trade space. Additional entry tickets can be included in the application or paid for at £8 on the day.

9. Traders are NOT permitted to sub-let whole OR part of their allocated space.

10. Trade Space Providers must stay within their allotted space at the site and must leave their trade space as they find it. **This includes being free of litter and waste at the end of the event. All your own waste MUST be taken off site and disposed of as per your own policy guidelines. Any cost incurred by the organiser from left waste will be pursued through a debt collection agency.**

11. No loudspeakers, megaphones or other voice enhancing equipment may be used.

12. Trade Space Providers are solely responsible for the security of their goods and services. All staff on the trade space should be fully familiar with any equipment that is to be used including any emergency procedures that may arise during the course of the event.



13. Traders offering food and drinks for sale to the public must comply with all relevant sections of the Food Safety Act 1990, Food Safety (General Food Hygiene) Regulations 1995 and the Food Safety (Temperature Control) Regulations 1995. Environmental Services Officers from Stirling Council may be in attendance at the event.

14. Trade Space Providers must comply with all requests from the organisers relating to health and safety issues that may arise during the course of the event.

15. **Public Liability Insurance / Occasional Drinks Licenses** are the responsibility of individual traders / bar license holders and must be applied for well in advance to Stirling Council so it's in place on the day of the event. **Up to date copies must also be sent in advance to the organiser.**

16. **The Organisers cannot be held responsible for any losses incurred as a result of the cancellation, abandonment, curtailment or a low attendance at the event.**

17. Exclusive rights to merchandise cannot be guaranteed.

18. Should an emergency occur at your Trade Space, you must immediately notify the appointed Section Lead or nearest steward in hi viz vest. Ensure that all people are calmly moved away from the incident and make sure there is access for any emergency vehicle should it be required.

19. All goods at the event must comply with all relevant Trading Standards legislation.

20. All generators brought along by Traders must be agreed in advance and protected from the public. The Organiser reserves the right to remove your generator off site if not properly protected. The organiser cannot be held responsible for any losses incurred as a result of this action.

21. All cables used on a stall must either be flown or protected by using suitable cable matting.

22. These terms and condition may be subject to revised updates at any time.

By submitting an application, you agree to the organisers T&Cs and are fully aware of your obligations at this event which will include having Third Party Liability Insurance in place and if appropriate will submit the separate Stirling Council's food event forms / occasional license application as part of your requirements to trade.

Further information can be sent by post to:

Ceangail CIC, Unit 23, 15 Borrowmeadow Road, Stirling, FK7 7UW